

open hearts
open minds
open doors



The people of The United Methodist Church*

DURATION OF SERVICE
THIS POSITION IS A PAID STAFF
POSITION.

SKILLS AND INTERESTS TO HELP YOU IN YOUR MINISTRY

- ABILITY TO LISTEN TO AND COMMUNICATE WITH PEOPLE OF ALL AGES.
- SKILLS AND INTEREST IN FINANCIAL MATTER.
- SKILL IN RESEARCHING POTENTIAL FINANCIAL MATTERS.
- ABILITY TO WORK WITH OTHER VOLUNTEERS AND COMMITTEES.
- ABILITY TO MAINTAIN ACCURATE RECORDS.

RESOURCES TO HELP YOU IN YOUR MINISTRY

Interpreter Magazine
www.interpretermagazine.org

Discipleship Resources
www.discipleshipresources.org

Look for the following titles:

- *The Buck Stops Here: Legal and Ethical Responsibilities for United Methodist Organizations*
- *Creating a Climate for Giving*
- *Don't Shoot the Horse ('Til You Know How to Drive the Tractor): Moving from Annual Fund Raising to a Life of Giving.*
- *Extraordinary Money: Understanding the Church Capital Campaign*
- *Faith & Money: Understanding Annual Giving in Church*
- *Full Disclosure: Everything the Bible Says About Financial Giving*
- *What Every Leader Needs to Know*

General Board of Discipleship website:
www.gbod.org

**South Carolina Annual Conference
Website:**
www.umcsc.org

For further guidance or help, please contact
Rev. Doug Gilliland or Rev. Traci Bennett.
We are here to serve in ministry with you!

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**CANNON'S CAMP
GROUND
UNITED METHODIST**

THE CHURCH TREASURER

*"To each is given the manifestation of
the Spirit for the common good."
1 Corinthians 12:7*

The primary task of the Church Treasurer is to disperse all funds received into the church treasury of Cannon's Camp Ground United Methodist Church in a responsible and organized manner, with funds identified and bills paid when due, so that the ministry of our church can be effective.



Reflect upon these questions. Your responses will help you think about the people of your community and Cannon's Camp Ground United Methodist Church, and how our congregation's financial resources might serve them best.

1. What three concerns and what three hopes do you believe people have about their community and their faith? How do these relate to living as Christian disciples and good neighbors?
2. What three experiences might help people learn more about how the Bible and the Christian faith can be resources for daily living?
3. How can responsible use of the financial assets of your congregation best support and extend the ministry of your congregation?

YOUR RESPONSIBILITIES AS THE CHURCH TREASURER

1. **Work according to the guidelines established by the Committee on Finance.**
2. **Disperse all money contributed to the local church budget, keeping accurate records of how money is spent.**
3. **Give each month all World Service and Conference Benevolence Funds on hand to the Conference Treasurer.**
4. **Work with the financial secretary to maintain records of all funds received.**
5. **Maintain compliance with all applicable government tax guidelines.**
6. **Participate in and report regularly to the Committee on Finance, Church Council, and the Charge Conference.**
7. **Be accountable to the Charge Conference through the Church Council and Pastor-Parish Relations Committee.**
8. **Be fully bonded by the church.**

GETTING STARTED

- Revisit the responses to the questions you answered earlier.
- Attend meetings of the Committee on Finance to get acquainted, share hopes and concerns, and begin to plan your work for the year.
- Talk with your pastor(s) and other leaders in your congregation who hold (or have held) responsibilities in the area of finance.
- Meet with the Financial Secretary to begin planning your work for the year.
- Study *Guidelines for Leading Your Congregation: 2005-2008 – Finance*
- Participate in training opportunities.

“For to this you have been called, because Christ also suffered for you, leaving you an example, so that you should follow in His steps.”

1 Peter 2:21